

Authorization for Release of Student Records

The financial and non-directory educational record information on your student account is confidential and protected by the Family Educational Rights & Privacy Act (FERPA). FERPA is also known as the Buckley Amendment, Statute 20 U.S.C. 1232 (g), regulations 34 CFR Part 99. We cannot release certain information to another person without your written authorization. This form will allow the release of specific information about you to the person(s) you designate below.

I (print name) _____ authorize Kansas Fire & Rescue Training Institute representatives to release information regarding my account as indicated below:

I authorize disclosure of the following information (Check the box(es) that apply):

- Record of all training and certification activities – a transcript.
- Copies of National Certification Certificates:
 - o Specify: _____
 - or All
- Copies of Training Certificates:
 - o Specify: _____
 - or All
- National Certification Exam Results:
 - o Specify: _____
 - or All

This information may be released to:

Name: _____

Street Address: _____

City/State/Zip: _____

E-mail (if records are to be electronically delivered):

I understand that this one-time authorization will be revoked once the request has been met.

Student Name: _____ Student Date of Birth (mm/dd/yy): _____

Student Signature: _____ Date: _____

Submit completed form to:

- Kansas Fire & Rescue Training Institute
1515 St. Andrews Drive
Lawrence, KS 66047
- kufire@ku.edu

Payment Information

- Transcript Fee: \$15
- Certificate Fee: \$5 Each
- Call 866-804-8841 to make a payment